



# COUNCIL REPORT

UNIVERSITY OF LETHBRIDGE STUDENTS' UNION - ULSU.CA

<b>Rikin Patel</b>	<b>VP Operations and Finance</b>	May /2023	47.00 hours contributed
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## THINGS TO CONSIDER INCLUDING IN MY REPORT

Goal Type:	Goals I'm pursuing	Meetings I've prepared for & debrief	Tactics on sharing SU event Information	Upcoming programs & services
Include for Each Goal:	Details on upcoming tasks I will be completing	Important dates/deadlines	People I will need to work with	Resources I might need to gather
Meetings & activities attended, people I've spoken with:	Reflect on what I've accomplished	Challenges I've encountered	How my work has impacted students in my constituency	Details on what I did & who I worked with etc. New tasks in my work plan

## LOOKING BACK

**NOTE:** Please give more details than the examples shown. If you have nothing to report in a particular line, just type in "Nothing to report".

<p><b>Hours Breakdown</b> <i>(Meetings, events and activities that I've attended in my role, with an hours breakdown)</i></p>	<p>Meetings: 28.50 hrs</p> <p>Office Work: 15.50 hrs</p> <p>Activities: 3.00 hrs</p>
<p><b>Highlights and Reflection on monthly activity</b> <i>(Information of note, what went well, what did not)</i></p>	<p>Most of the meeting with the board members and others went quite well as we got to discuss and learn various issues and duties that we face. These meetings include GFC and meeting with the mayor. We also had a chance to meet with Dean and Jodie from the president's office to get an introduction to the board of governors. May was a decent month and went better than expected as it was our first month into transition and working at the SU.</p>
<p><b>Projects in Progress</b> <i>(Projects that I am currently working on, who I am working with, what resources do I require?)</i></p>	<p>In terms of projects, I do not have a lot going on for this month, as I am just getting into the role. However, I have managed to work with Cheri and Nicole to make a couple budget sheets and a shared office folder where members can access all the meeting discussions and activities that were talked about in GA and EC meetings.</p>
<p><b>Completed Projects</b> <i>(Projects that I have completed, what went well, what did not, and why)</i></p>	<p>The shared folder for the office is up and running, members can access it any time through their SU email. I am still working on the budget sheets as I am trying to navigate information about QIP, CRF, and Mental Health Funding. Once that is clear to me, those budget lines will also be ready to access for the office.</p>

**Challenges I've encountered:**

*(eg: I can't get volunteers, not enough funding, the equipment didn't work properly, etc.)*

As of May, since we do not have a lot going on in terms of student engagement events, I feel like I did not get to do a lot. However, I am hoping and guessing that I will get to do more for the Students and the SU during the upcoming months.

**Goals I've accomplished this month:**

*(kept up with regular duties &/or accomplished additional goals)*

I managed to attend all meeting to which I was invited and expected to be a part of. During this meeting I was able to meet with people who work both internal to the University and the SU. I was able to form an understanding of who different individuals are on campus and who I need to approach when I have a specific issue or activity that I want to talk about.

## MOVING FORWARD

**Current or upcoming tasks:**

*(upcoming activities or tasks I will be participating in or spearheading, possible timeline of completion, who will I be working with).*

I am expecting to be a part of activities relating to the NSO and the fresh fest event that our VP Student affairs is leading. Adding on, union eats is also getting closer to its inauguration therefore, I am willing to offer my assistance in that as well. Some of my recurring day to day tasks will remain in timely completion. Some of these Tasks include ULSU motion updates and managing grant applications

**Goals for next month:**

*(What I would like to accomplish next month as a ULSU representative)*

Meeting more with members who work with the SU and seeing where we can accommodate any student needs if anything comes up.

**Important dates/deadlines:**

*(important deadlines related to my goals or position).*

I have no deadline for any tasks yet, but I want to ensure that I make myself available to the SU and the students as much as I can and attend several events and activities to better reach out to students. Adding on, I also expect myself to be available at all meeting for the committees that I am assigned to and understand what all is being talk about and create discussion in the benefit for our students.